YTLock
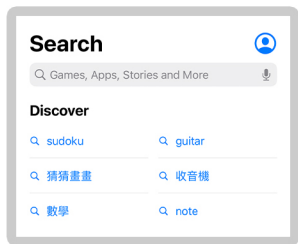
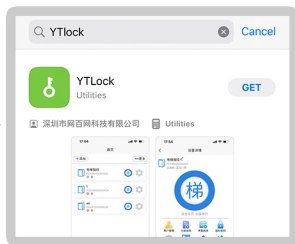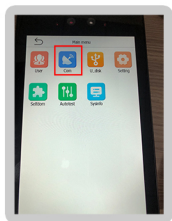## Operation manual

❶ Search for "YTLock" in the app store to download it.

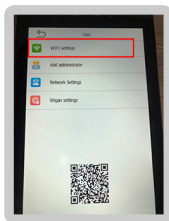**Open the app store**

Search for "YTLock" to download

1. Double-click the screen to enter the menu,Click "Com". The default common password is 123456 Default password: 7890
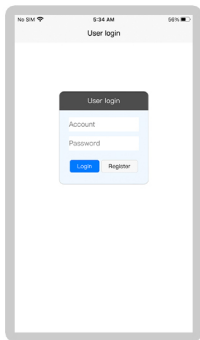
2. Click "WiFi Settings" and distribution network (4G/TCP can skip this step)After the access control device is successfully configured, return to the "Com" page

3. Click "Add administrator", and open the APP code scanning device binding
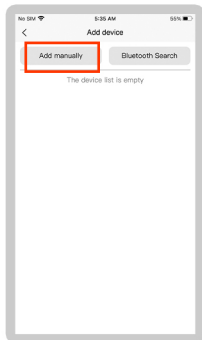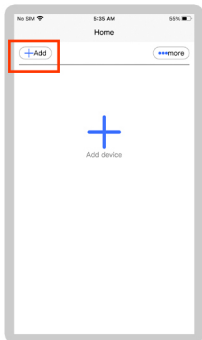
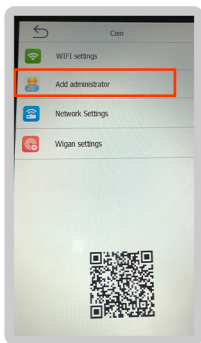## ❷ Open the "YTLock" APP, register and log in

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❸ Enter the APP and click "Add"

❹ Click "Add manually"

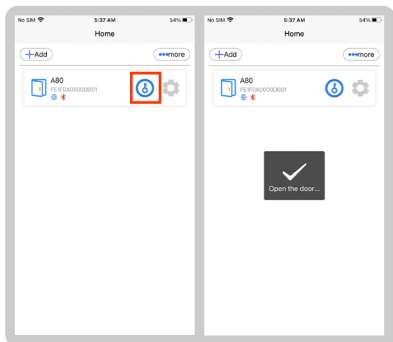**The device returns to the "Com" page. Click "Add administrator"**

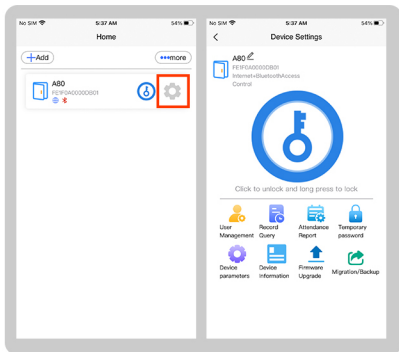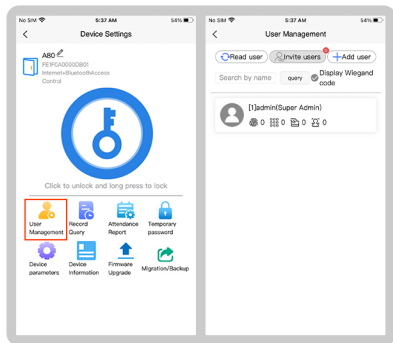**Enter the device name, Mac address, scan the QR code on the device, and Click "Add".**

⑦ **Return to the home page of the APP and click "Key" to open the door remotely.**
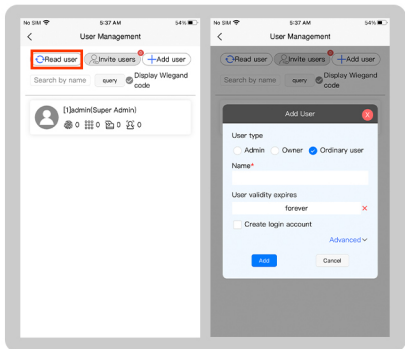
⑧ Click Set Manage Device

⑨ Click "User Management" to manage users

⑩ Click "Add User" to add a new user, Select "User Type", enter the user name, and click "Add".
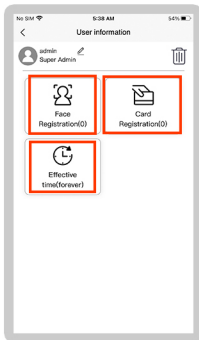

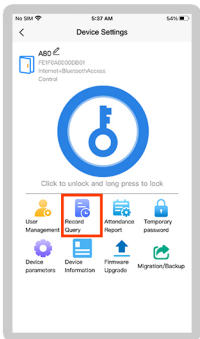**⑪ Click an added user to modify the user information.**
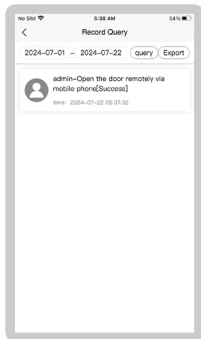

⑫ Click to add/delete user information

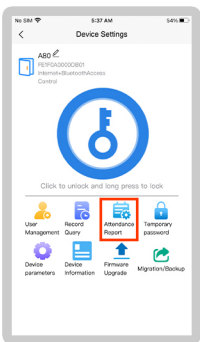**Click "Record Query" to view the door opening record**
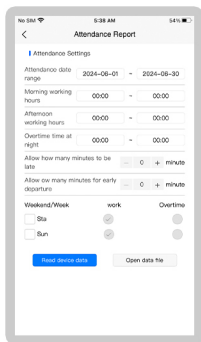
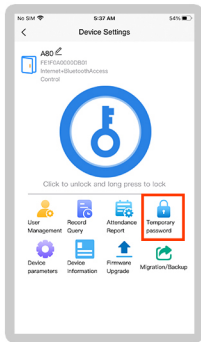**You can select a time range nd export records**

Click "Attendance Report"

Set the attendance, set the time to work, and export the attendance report
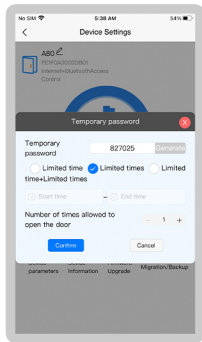
Click "Temporary password" to share the door with friends who do not have permission
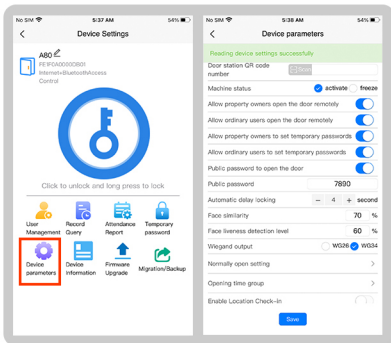
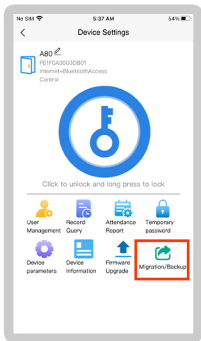**Temporary password can be set for a limited time**

19　Click Set Parameters to modify "Device parameters"

Click "Migration/Backup"

Migrate/Backup Allows you to migrate/back up all users or select some users